

**Appendix 5**
**Present:**

Councillor Pauleen Grahame (Chair), Cllr Peter Gruen, Cllr Suzi Armitage, James Nundy (LCC - South East Area Management, minutes), Jean Thacker (resident), Helen Moxon (resident), Paul Spandler (LCC – Environmental Action), Simon Norman (LCC – EA), Roy Dobson (resident), Mildred Horner (resident), Moira Flynn (Cross Gates Good Neighbours Scheme), G. Towers (resident), John Holmes (LCC – Youth Service), PS 3427 Andy Hill (West Yorkshire Police), PCSO 317 Sharon Taylor (WYP), Dave Coulthard (Cross Gates Shopping Centre), Eamonn Judge (Cross Gates Watch Residents Association), Phillip Marsden (Devonshire Neighbourhood Watch), Jean Barnbrook (1<sup>st</sup> Manston Guides), Ann Marie Vella (1<sup>st</sup> MG)

**Apologies:**

Alan Weekes (WYP), Iain Moxon (resident), Greg Sharp (LCC – Highways), Rosalie Thompson (resident), Laurie Burwell (Cross Gates Traders), Cynthia Mawson (Devonshire Neighbourhood Watch), Thelma Renton (Crossgates Neighbourhood Watch)

<b>1.0</b>	<b>Welcome, introductions and apologies</b>	<b>Action</b>
1.1	Councillor Grahame welcomed everyone to the meeting, introductions around the table were made and the above apologies noted.	
1.2	Steve Seymour (formerly from Cross Gates Shopping Centre) has moved to the Airedale Shopping Centre in Keighley. He was thanked for all his hard work in the area over the years, including with the Cross Gates festive lights switch-on event. The forum wished him all the best for the future – a letter to be sent from the forum to reflect this.	JN
1.3	Kirsti Cale has resigned from the Cross Gates Traders and doesn't want to be part of the Cross Gates Forum anymore. She was also thanked for all her hard work in the areas over the years. The forum wished her all the best for the future – a letter to be sent from the forum to reflect this.	JN
<b>2.0</b>	<b>Minutes of the meeting held on 20 October 2010</b>	
2.1	Agreed as an accurate record.	
<b>3.0</b>	<b>Matters arising from those minutes</b>	
3.1	None.	
<b>4.0</b>	<b>10 minute open floor</b>	
4.1	<p><b>LCC budgets</b></p> <p>Cllr Gruen gave an update on the council's requirement to save £90 million in 2011/12. This represents a saving of approximately 12% this year and 26% over the next four years. It will be a particularly hard time with everything being assessed and prioritized and savings made to both front line and 'back room' staff.</p> <ul style="list-style-type: none"> <li>• A priority will be to keep protecting the vulnerable members of our communities</li> <li>• Assets will be used more intelligently</li> </ul>	

	<ul style="list-style-type: none"> <li>• There will be no cuts in LCC funding for PCSOs</li> <li>• Will probably mean more potholes remain unfilled</li> </ul>	
<b>5.0</b>	<b>Christmas lights switch-on debrief – Cllr Grahame</b>	
5.1	<p>The event took place in the snow on 28 November 2010 and was very warmly received, even though the temperature on the night was zero degrees! There was an excellent turn out of an estimated 300 people and only positive feedback has been received:</p> <ul style="list-style-type: none"> <li>• 1<sup>st</sup> Manston Guides and Brownies sang festive songs</li> <li>• Christmas music was performed by the Garforth Jubilee Brass band</li> <li>• The Deputy Lord Mayor of Leeds and the Lady Mayoress attended the event</li> <li>• Rich Wilkinson from Radio Aire was the compere for the evening</li> <li>• Santa made an appearance</li> <li>• The lights were turned on by Leanne, Ellis and Theresa and a fabulous firework display could be seen from miles around to round the event off</li> </ul>	JN
5.2	Thanks were passed to everyone involved.	
5.3	<p>A handout of photos from the event was tabled and the event was also covered in the Yorkshire Evening Post.</p> <ul style="list-style-type: none"> <li>• James to send event photos to Dave Coulthard</li> </ul>	
5.4	It was reported that some of the Traders were kicking themselves for not opening up on the night as it proved to be such a well attended event.	
<b>6.0</b>	<b>Highways issues</b>	
6.1	Greg Sharp gave his apologies for this meeting but updates were provided:	
6.2	<p><b>Silkstone Way parking</b></p> <p>Following meetings between the councillors, LCC Highways and local residents, a project consisting of the introduction of parking restrictions on both sides of Silkstone Way, from the junction of Station Road/Ring Road to a point beyond the driveways of the first premises on either side of the road is underway:</p> <ul style="list-style-type: none"> <li>• Detailed consultation will be undertaken with those residents directly affected, emergency services and Ward Members</li> <li>• A report will subsequently be prepared for the Highways and Transportation Board seeking approval to advertise the traffic regulation order</li> <li>• The order will be advertised and, subject to there being no unresolved objections, the order will be sealed and the restrictions introduced</li> <li>• The earliest start date is April 2011</li> </ul>	
6.3	Queries were raised as to potential migration of traffic further into the estate, but it was decided the double yellow lines would be introduced and if problems still persisted, additional measures could be looked into.	
6.4	PCSOs have the same powers as police officers with regards to giving tickets to vehicles causing obstructions, but it was noted it has to be a real obstruction rather than just causing an inconvenience to residents.	
6.5	Thursdays are refuse collection days and the parking issues impact on the	

	collection vehicles as they often can't get past. PCSOs & Environmental Action agreed to visit Silkstone Way this Thursday.	ST & SN									
6.6	Speed survey data not sent to Mr Dobson by Howard Claxton. Cllr Grahame to chase up.	Cllr Grahame									
6.7	Letter to be sent to all residents of Silkstone Way & Court about the plans for double yellow lines.	Cllr Grahame									
6.8	<b>Austhorpe Road – new zebra crossing</b> It was reported at the last Forum that there had been a request for a new zebra crossing between North Road and Marshall Street. The plans will involve moving the bus stop. The initial request came from the Royal Mail.										
6.9	<b>New traffic island on the Ring Road at Silkstone Way</b> The necessary surveys to determine traffic speeds and volumes, together with details of any injury accident statistics have now been undertaken. <ul style="list-style-type: none"> <li>A traffic speed and volume survey was taken along the A 6120 Ring Road within the vicinity of Silkstone Way and the results are as follows:</li> </ul> <table border="1"> <thead> <tr> <th>Direction</th> <th>Average daily flow</th> <th>Mean speed</th> </tr> </thead> <tbody> <tr> <td>Northbound</td> <td>11301</td> <td>31mph</td> </tr> <tr> <td>Southbound</td> <td>11811</td> <td>35mph</td> </tr> </tbody> </table> <ul style="list-style-type: none"> <li>In the last five year period there have been two recorded injury accidents along the length of the A6120 Ring Road between its junction with Hollyshaw Lane and Silkstone Way, both resulting in a injury recording of slight. One accident involved a pedal cycle being ridden along the pavement into the path of an oncoming vehicle and the second accident occurred due to driver error whilst undertaking a manoeuvre.</li> </ul>	Direction	Average daily flow	Mean speed	Northbound	11301	31mph	Southbound	11811	35mph	
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Northbound	11301	31mph									
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6.10	Comments received from our senior safety officer indicate that the introduction of a traffic island at the above location would be inappropriate due to masking obscuring visibility for road users undertaking a right turn: "As there have been only two injury accidents along the A6120 Ring Road between its junction with Hollyshaw Lane and Silkstone Way in the last five year period, and as vehicle speeds are largely within the 40mph speed limit, I am unable to recommend that this site be put forward for traffic calming works at the present time."										
<b>7.0</b>	<b>Community Safety / Environmental Action</b>										
7.1	<b>Police – Sgt Andy Hill &amp; PCSO Sharon Taylor</b> Crime statistic highlights from the last three months were discussed: All crime is significantly lower than the previous three months, including: <ul style="list-style-type: none"> <li>Number of burglaries this period was 11 (previously 22)</li> <li>A few ASB issues in Manston Park</li> <li>PACT meetings not highlighting anything specific</li> <li>Devon pub – local residents are still experiencing issues from broken glass or empty glassed and bottles, even though staff from the pub are sent out to collect such items in a five minute radius of the pub.</li> <li>Alcohol test purchasing recently been completed in the area. There was only one failure which was on Austhorpe Road where a fine was issued. The forum was asked for further intelligence if they suspect underage alcohol sales are occurring</li> </ul>										

	<ul style="list-style-type: none"> <li>• PCSOs have been working with Manston St James school with their ongoing parking problems with coaches, working in Manston Park and attending local neighbourhood watch meetings.</li> <li>• Dog fouling issues were reported – officers have been working with LCC enforcement to help combat the problems</li> <li>• 'NPT News' newsletters were tabled, along with some UV marker pens</li> </ul>	
7.2	It was reported that 16 police officers had attended 1 <sup>st</sup> Manston Guides between mischievous night and Christmas for a variety of incidents. Patrols were requested again to cover the sessions (7:00-8:20pm on Thursdays)	Police
7.3	Chestnut Avenue – reports of littering from cars (thought to be taxis/private hire vehicles. Noted for investigation by the Police and Environmental Action Team.	Police / CESO
	<b>Environmental Action Team – Paul Spandler and Simon Norman</b>	
7.4	The EAT has received 52 requests for action over the last three month period. In addition, Simon or one of the other CEOs, carry out weekly patrols of the Cross Gates area.	
7.5	<p>The team have dealt with local environmental issues including:</p> <ul style="list-style-type: none"> <li>• Neighbourhood noise nuisance, barking dogs on Dennil Crescent, noisy parties on the Ring Road and a continually sounding house alarm on Marshall Avenue</li> <li>• Issued five notices resulting in occupiers removing refuse from their gardens</li> <li>• Flytipped waste removed from land next to Church Lane garages</li> <li>• Pro-active dog fouling work is underway in Manston Park. If any other problem areas are known please contact Simon</li> <li>• Households on Austhorpe Lane required to cut back overgrown hedges which were obstructing the footpath</li> <li>• Weekly referrals to LCC Cleansing to have any dumped waste and graffiti removed</li> <li>• In process of having six large bags of building material moved from verge outside property on the Ring Road</li> <li>• Domestic waste and non-collection issues due to service delivery are being looked into</li> <li>• Simon continues to keep an eye on the former petrol station site next to Marks &amp; Spencer's, with no real issues other than graffiti at present</li> <li>• Hoping to work with the Crossgates Traders in the near future</li> </ul>	
7.6	If any residents would like <b>Simon</b> to call in on them to discuss any issues in their area, please let him know on mobile: <b>07891 278 378</b> or email <b>simon.norman@leeds.gov.uk</b>	
7.7	It was noted that the 'cakewalk' is not land owned by LCC.	
7.8	<p>Back Kennerleigh Walk reported as also having parking issues now.</p> <ul style="list-style-type: none"> <li>• Simon to attend and assess the situation.</li> </ul>	
7.9	Simon was praised as being 'lovely and really helpful' by a member of the Forum.	SN

<b>8.0</b>	<b>Youth Service update – John Holmes</b>	
8.1	Opening remarks by Cllr Gruen: The Youth Service are under great pressure at the moment and the proposal set out by Neil Bowen is unacceptable to the ward councillors.	
8.2	<p>Recent activity:</p> <ul style="list-style-type: none"> <li>• Acting on information previously received, the YS have attended the Devon pub area but didn't find any young people</li> <li>• Youth bus still widely used. It is deployed to suitable locations and if it needs to be parked outside someone's house, the driver always checks with the residents first. The bus contains a mobile provision of activities such as Xbox 360 console, arts and crafts equipment, and importantly in the winter, heating. Potential to get the bus parked up by the Lulworth shops (up the hill from the Devon pub)</li> <li>• Football sessions at John Smeaton's Leisure Centre on a Monday are still popular, having between 30 and 40 in attendance. The sessions are linked to Leeds United FC</li> <li>• Youth club at St Greg's Youth and Adult Centre is ongoing, and one also takes place at Fieldhead Community Centre on Mondays and Wednesdays</li> <li>• St Theresa's Catholic Church also run a club on Friday nights</li> <li>• Breeze website has all of these details and more: see <b>breezeleeds.org</b></li> </ul>	
8.3	<p>John was thanked by the councillors and the Forum for all of his efforts in the ward as he is retiring in March:</p> <ul style="list-style-type: none"> <li>• Replacement will be Virgil Meikle</li> <li>• Manston Park has improved greatly over the last two years</li> </ul>	
<b>9.0</b>	<b>Any Other Business and date of next meeting</b>	
9.1	<p><b>1<sup>st</sup> Manston Guides</b></p> <ul style="list-style-type: none"> <li>• The troop will be 90 years old this year and recently beat several thousand other packs to get into the final of the '100 years of Guiding'</li> <li>• Enjoyed the carolling at the festive lights switch-on</li> <li>• Pleased to announce Dave Coulthard has become their new ambassador</li> <li>• Recent activities have included trips to Go Ape!, the Ice Cube, raft building, beauty treatments at Lush and there are more to come</li> </ul>	
9.2	<p><b>Grafton Villas</b></p> <p>A report by the former LCC CROW Officer was given to Jean Thacker for comments. A meeting is to be arranged following feedback from the report.</p>	Cllr Grahame
9.3	<p><b>Austhorpe Lane bridge</b></p> <p>Weight limit signs are not yet installed. The money is available – the request is going the Highways system at the moment.</p>	
9.4	<p><b>Next meeting</b></p> <p>Can't be on 6 April as will be LCC full council meeting. An alternative is required.</p>	